

**Mariana Bracetti Academy Charter School**  
Board of Trustees Meeting  
6:00 PM June 14, 2017  
1840 Torresdale Avenue – Philadelphia, PA 19124

**Present:** Arlene Holtz, Tracy-Elizabeth Clay (phone), Jorge Santiago, Tara Smith, Jenee Chizick, Carrie Nase-Poust (on phone)

**Not Present:** Carmen Cruz, Tara Buckley

**Executive Session was held at 5:30 PM to discuss a legal matter.**

**Arlene Holtz calls the meeting to order at 6:00 PM.**

**I. Routine Business**

**a. Approval of 4/5/2017 Minutes**

Arlene Holtz motions to approve the 4/5/2017 minutes. *Jorge Santiago seconds the motion. All vote in favor, and the motion carries.*

*Motion: Arlene Holtz*

*Second: Jorge Santiago*

*Ayes: AH, TEC, JS, TS, CNP*

*Nays: None*

*Abstain: JC*

**II. Public Comment**

None

**III. Action Items**

**a. Approval of Staffing report**

Jorge Santiago motions to approve the staffing report. *Tara Smith seconds the motion. All vote in favor, and the motion carries.*

*Motion: Jorge Santiago*

*Second: Tara Smith*

*Ayes: AH, TEC, JS, TS, CNP, JC*

*Nays: None*

**b. Approval of 2017-18 Budget**

Arlene Holtz motions to approve the 2017-18 Budget. *Jorge Santiago seconds the motion. All vote in favor, and the motion carries.*

*Motion: Arlene Holtz*

*Second: Jorge Santiago*

*Ayes: AH, TEC, JS, TS, CNP, JC*

*Nays: None*

**c. Approval of 2017-18 Teacher Contract**

Jenee Chizick motions to approve the 2017-18 Teacher Contract. *Tara Smith seconds the motion. All vote in favor, and the motion carries.*

*Motion: Jenee Chizick*

*Second: Tara Smith*

Ayes: AH, TEC, JS, TS, CNP, JC

Nays: None

**d. Approval of 2016 Financial Audit**

Arlene Holtz motions to approve the 2016 Financial Audit. *Jorge Santiago seconds the motion. All vote in favor, and the motion carries.*

Motion: Arlene Holtz

Second: Jorge Santiago

Ayes: AH, JS, TS, CNP, JC

Nays: None

Abstain: TEC

**e. Approval of Updated Local Wellness Policy**

Tara Smith motions to approve the Updated Local Wellness Policy. *Jenee Chizick seconds the motion. All vote in favor, and the motion carries.*

Motion: Tara Smith

Second: Jenee Chizick

Ayes: AH, TEC, JS, TS, CNP, JC

Nays: None

**f. Approval of 16-17 Lease Reimbursement Program - TABLED**

**g. Approval of 17-18 Food Service Management Contract**

Jorge Santiago motions to approve the 17-18 FSMC. *Tara Smith seconds the motion. All vote in favor, and the motion carries.*

Motion: Jorge Santiago

Second: Tara Smith

Ayes: AH, TEC, JS, TS, CNP, JC

Nays: None

**h. Approval of Federal Policies: Allowability of Cost, Cash Management, Conflict of Interest, Procurement, Travel Reimbursement**

Tara Smith motions to approve the Federal Policies. *Jorge Santiago seconds the motion. All vote in favor, and the motion carries.*

Motion: Tara Smith

Second: Jorge Santiago

Ayes: AH, TEC, JS, TS, CNP, JC

Nays: None

**IV. Oral Reports**

**a. Budget to Actuals**

Ron Nordmeyer presents the financial report. There is a current deficit in special education. The school has filed for redirection with PDE, and that will be reflected in future financials and balanced with a payable until the administrative hearing is complete.

Tara Smith makes a motion to adjourn the meeting. All vote in favor, and the motion carries.