



apply PHILLY
CHARTER

Submitting an Application on Apply Philly Charter





Creating an Account and Submitting a Pre-Deadline Application

Sign Up / Log In



Family Portal Login

Sign Up

If you don't have an account, please make one.

Create an Account

Log In

Login

[Forgot your password?](#)

You need an email address to create an account. If you don't have one, you will need to call the Helpline at 1-800-891-3999.

If you do not have an email address, please contact the Apply Philly Charter Helpline at (555) 555 5555 to set-up an account.

By creating an account I agree to the terms of service

Create an Account

- Enter the information below to create your account.
- Look for an email with a link to set up your password and complete the account creation process.
- Complete and submit your school application for 2019-2020 school year.

Include a cell phone number to get confirmations by text

Parent/Guardian Account Information

First Name

Middle Name

Last Name

Suffix

Email

Cell Phone

Cancel

Create Account



Family Portal Login

Your account has been created successfully. You should receive an email shortly with your username and password. Please check your spam folder.

Sign Up

If you don't have an account, please make one.

Create an Account

Log In

Login

[Forgot your password?](#)

If you do not have an email address, please contact the Apply Philly Charter Helpline at (555) 555 5555 to set-up an account.

By creating an account I agree to the terms of service

After creating your account, you will need to check your email to get the link to log-in and set up your password for the first time.

If you do not have access to your email account, you may call the Helpline to apply over the phone.

Step 1: Update Family Profile

The screenshot shows the top navigation bar of the Apply Philly Charter website. It includes the logo on the left, a language selection menu with options for Español, 汉语, VIỆT, Русский, SHQIP, Tiếng, Français, and العربية, and a 'Select Language' dropdown on the right. Below the navigation bar is a teal header with links for HOME, VIEW SEPTEMBER 2020 APPLICATION RESULTS, and LOGOUT. The main content area features a personalized welcome message: 'John Smith, Welcome to Apply Philly Charter'. Below this message is a prominent purple button labeled 'Update Family Profile', which is pointed to by a red arrow. Underneath the button is a section titled 'My Students' with a note: 'Please use the "Add Student" button above to add student(s) to your account in order to submit an application. If you do not see the "Add Student" button, please Update Your Family Profile.' At the bottom of the page, there is a support contact number: 'For support call (800) 891-3999'.

Once you log-in for the first time, click **“Update Family Profile”**.

Family Profile

Enter Parent/ Guardian information before student information

Family Profile

Please provide information below about yourself.

Parent/Guardian Information

| | | | |
|-------------------------------------|----------------------|-----------------------------------|---|
| First Name | Middle Name | Last Name | Suffix |
| <input type="text" value="Parent"/> | <input type="text"/> | <input type="text" value="Test"/> | <input type="text" value="-- None --"/> |

Parent/Guardian Contact Information

| | |
|---|-----------------------------------|
| Email | Preferred Method of Communication |
| <input type="text" value="[REDACTED]"/> | <input type="text" value="Text"/> |

| | |
|---|----------------------|
| Cell Phone | Home Phone |
| <input type="text" value="([REDACTED])"/> | <input type="text"/> |

I would like to receive text messages from Apply Philly Charter about my application. I understand that standard messaging rates may apply.

 **Opt in to receive text confirmations**

Address

Please provide your physical home address below. Check the box below if your mailing address is different than your physical home address. You will then be asked to provide your mailing address.

I am currently homeless/displaced.

After filling out the family profile, click Add a Student on the homepage.

You can add as many students to your family profile as you want or need to.

John Smith, Welcome to Apply Philly Charter

Update Family Profile

Add a Student

My Students

Please use the "Add Student" button above to add student(s) to your account in order to submit an application. If you do not see the "Add Student" button, please Update Your Family Profile.

For support call (800) 891-3999

Step 2: Add Student

Common Error Alert: Make sure the you are entering your student's birthdate and not your own

Add a New Student

Be sure to use the correct formal spelling of the student's name (refer to report card or birth certificate).

Student Info

When you click Save, the student's account will be created and added to your profile. You can then add another student or return to the home screen to start an application.

Please do not use nicknames for your student.

Student First Name

Student Middle Name

Student Last Name

Student Suffix

Date of Birth

Gender

Click **“Save”** to return to the homescreen.

Click **“Save and Add Another Student”** to add additional students to the family profile

Cancel

Save And Add Another Student

Save

Step 3: Apply to Schools

| | |
|---|--|
| Andy Dwyer Date Of Birth: 9/13/2005 | |
| Application for September 2023 | |
| Status | Not Started |
| Action | Apply for September 2024 |
| Application for Current School Year | |
| Status | Not Started |
| Action | Apply for Current Year |



Choose the type of Application you would like to submit

A pop-up window will appear that confirms which application year you have selected before moving forward.

The screenshot displays the 'apply PHILLY CHARTER' website interface. At the top, there is a navigation menu with items like 'Home', 'Accounts', 'Contacts', 'Students', 'Reports', 'Applications', 'Page Configs', 'All Applicant View', 'Preference Verification', 'App Entry', 'Application School Choices', 'Application Schools', and 'More'. A search bar is located in the top right. The main content area shows a grid of application cards for different students. A white pop-up window titled 'Confirm Application' is centered on the screen, displaying the text: 'You are about to start an application for September 2023. Please confirm.' Below the text are two buttons: 'Cancel' and 'OK'. The background is dimmed to show the application cards for students like D Galli, F Galli, and Andy Dwyer, with various application statuses and action buttons like 'Apply for September 2023', 'Edit Current Year Application', and 'Apply for Current Year'.

Student & Parent/Guardian Information

2020-2021 School Year Application: Section A

Please verify the information below and make sure it is up-to-date and correct. This information will be used to deliver important messages and your application status for the upcoming school year. If you have any issues updating this page, please click the support tab to the right.

Cancel

Save & Next

Student Information

Student First Name

Alice

Student Middle Name

Student Last Name

Smith

Student Suffix

--None--

Student Date of Birth

9/7/2010

Student Gender

Female

Address

Street#/ Street Name

2360 E GORDON ST

Apartment #

City

PHILADELPHIA

State

PA

Zip Code

19125

Parent/Guardian Information

Parent/Guardian First Name

John

Parent/Guardian Middle Name

Parent/Guardian Last Name

Smith

Parent/Guardian Suffix

--None--

P/G Relationship to Student

Father

Parent/Guardian Cell Phone

Parent/Guardian Home Phone

(484) 785-8111

Parent/ Guardian Email Address

epwalsh11+helpline@gmail.com

Secondary Parent/Guardian Information (Optional)

Section A:

All information pre-populates from the family profile.

If a student's address is different than the family profile address, then it can be changed here.

You can enter additional parent/guardian information if you choose.

Section B

Application Progress

25%

Student & School Information

2020-2021 School Year Application: Section B

Please select the student's current school and current grade from the lists below.

[Back](#)[Cancel](#)[Save & Next](#)

Student's Current School

You must select a school from the dropdown

Student's Current Grade

Grade Student is Applying For

[Back](#)[Cancel](#)[Save & Next](#)

Common Error Alert: There will be an error message if the student is too young to apply to Kindergarten.

For support call (800) 891-3999

TIP: you can “fuzzy” search the names of schools in the “Student’s Current School” field.

HOME VIEW SEPTEMBER 2020 APPLICATION RESULTS

Application Progress

25%

Student & School Information

2020-2021 School Year Application: Section B

Please select the student’s current school and current grade from the lists below.

[Back](#) [Cancel](#) [Save & Next](#)

Student’s Current School

boy|

- Boys’ Latin of Philadelphia Charter School: High School Campus
- Boys’ Latin of Philadelphia Charter School: Middle School Campus

--None--

Grade Student is Applying For

--None--



Select Your Schools

2020-2021 School Year Application: Section C

- Select all of the schools that you wish to apply to.
- If you don't see the school you're interested in, confirm that the grade you're applying for on the previous page matches a grade that the school serves OR check that the school is participating in Apply Philly Charter.

Your Schools

| | |
|--|---|
| In Catchment for: Not Applicable | In ZIP Code For: Mastery Charter School: Thomas High Campus |
|--|---|

This box lets you know if you are in-catchment for a Renaissance school or if your address offers your a zip code preference for a certain school



= Selected School

| School Name | Info | Grade | Distance From Home | Neighborhood |
|--|------|-------|--------------------|------------------|
| <input type="checkbox"/> ASPIRA Olney Charter High School | | 9-12 | 7.1 mi | Olney |
| <input type="checkbox"/> Belmont Charter High School | | 9-12 | 3.2 mi | West Parkside |
| <input type="checkbox"/> First Philadelphia Preparatory Charter School | | K-12 | 7.3 mi | Bridesburg |
| <input type="checkbox"/> Freire Charter High School | | 9-12 | 1.2 mi | Center City West |
| <input type="checkbox"/> KIPP DuBois Collegiate Academy | | 9-12 | 3.7 mi | West Parkside |

| | | | | | |
|-------------------------------------|--|--|------|---------|--------------------|
| <input type="checkbox"/> | First Philadelphia Preparatory Charter School | | K-12 | 7.3 mi | Bridesburg |
| <input checked="" type="checkbox"/> | Freire Charter High School | | 9-12 | 1.2 mi | Center City West |
| <input type="checkbox"/> | KIPP DuBois Collegiate Academy | | 9-12 | 3.7 mi | West Parkside |
| <input type="checkbox"/> | Mariana Bracetti Academy Charter School | | K-12 | 6.6 mi | Frankford |
| <input type="checkbox"/> | MaST Community Charter School | | K-12 | 15.4 mi | Somerton |
| <input checked="" type="checkbox"/> | Mastery Charter School: Hardy Williams High School | | 7-12 | 2.4 mi | Kingsessing |
| <input type="checkbox"/> | Mastery Charter School: Lenfest Campus | | 7-12 | 2 mi | Old City |
| <input type="checkbox"/> | Mastery Charter School: Pickett Campus | | 6-12 | 6.6 mi | Germantown |
| <input type="checkbox"/> | Mastery Charter School: Shoemaker Campus | | 7-12 | 3.7 mi | Parkside |
| <input type="checkbox"/> | Mastery Charter School: Simon Gratz High School | | 9-12 | 5.6 mi | Hunting Park |
| <input type="checkbox"/> | Mastery Charter School: Thomas High Campus | | 7-12 | 1.7 mi | Whitman |
| <input type="checkbox"/> | Multicultural Academy Charter School | | 9-12 | 5.5 mi | Tioga |
| <input type="checkbox"/> | People for People Charter School | | K-12 | 2.5 mi | Fairmount |
| <input checked="" type="checkbox"/> | Tacony Academy Charter High School | | 9-12 | 8.8 mi | Tacony |
| <input type="checkbox"/> | TECH Freire Charter High School | | 9-12 | 3.8 mi | North Central |
| <input type="checkbox"/> | Universal Audenried Charter School | | 9-12 | 1 mi | South Philadelphia |

Rows highlight as you select your schools



Selected Schools

- Freire Charter High School
- Mastery Charter School: Hardy Williams High School
- Tacony Academy Charter High School

See Your Schools on a Map

Click here to see your selected schools on a map in reference to your home address

This box will list the schools you have selected



Select Your Schools

2020-2021 School Year Application: Section C

- Select all of the schools that you wish to apply to.
- If you don't see the school you're interested in, confirm that the grade you're applying for on the previous page matches a grade that the school serves OR check that the school is participating in Apply Philly Charter.

Click on the "i" for additional information.

Your Schools | In Catchment for: **Not Applicable** | In ZIP Code For: **Mastery Charter School: Thomas High Campus**

Search = Selected School

| School Name | Info | Grade | Distance From Home | Neighborhood |
|--|----------|-------|--------------------|------------------|
| <input type="checkbox"/> ASPIRA Olney Charter High School | i | 9-12 | 7.1 mi | Olney |
| <input type="checkbox"/> Belmont Charter High School | i | 9-12 | 3.2 mi | West Parkside |
| <input type="checkbox"/> First Philadelphia Preparatory Charter School | i | K-12 | 7.3 mi | Bridesburg |
| <input type="checkbox"/> Freire Charter High School | i | 9-12 | 1.2 mi | Center City West |
| <input type="checkbox"/> KIPP DuBois Collegiate Academy | i | 9-12 | 3.7 mi | West Parkside |

Box slides up when you click on the “i” to display more school information.

applyPHILLY CHARTER

HOME LOGOUT


Application Progress

50%

Select Your Schools

2019-2020 School Year Application: Section C

People for People Charter School



[Profile](#) [Website](#)

Address
800 North Broad Street
Philadelphia PA, 19130

Phone
(215) 763-7060

Neighborhood
Fairmount

Grades
K-12

Enrollment Total
497

SEPTA Routes
BSL (Fairmount)

Admission Preferences
We offer preferences to siblings and children of our board members. We also offer preference to kids in zip code 19104. This is placeholder information created for training purposes.

Important Info
People for People's purpose is to equip students with a challenging educational program in which the fundamentals of entrepreneurship are the primary focus. Economic, community and career education are integrated into all subject areas, across all grades.

Click “**Profile**” to get to the school’s GreatPhillySchools’ profile. Click “**Website**” to go to the school’s website

If you select a Renaissance school that you are *not* in-catchment for, you will receive a warning before you move on to the next page of the application.

You can still apply to these schools despite the warning.

Renaissance Catchment Warning

You have selected a Renaissance school or a neighborhood school with a catchment restriction. These schools are generally only approved to admit students who live in a specified geographic zone. Based on your address, you are out of catchment for the following schools. If you believe this is an error or if you believe you are an exception to this rule, you may continue to apply. Please reach out to the school directly if you have questions about eligibility. The Renaissance schools you have selected for which you are ineligible are:

- Mastery Charter School: Francis D. Pastorius

Return to Application | I wish to proceed

| School Name | Level | Distance | Neighborhood |
|---|-------|----------|--------------------|
| Mastery Charter School: Hardy Williams Elementary | K-6 | 5.9 mi | Kingsessing |
| Mastery Charter School: Harry | | 6.2 mi | Cobbs Creek |
| Mastery Charter School: John W | | 4.4 mi | Germantown |
| Mastery Charter School: Mann | | 5.6 mi | Wynnefield |
| Mastery Charter School: Smedley | | 4 mi | Frankford |
| Mastery Charter School: Thomas | | 4.9 mi | Whitman |
| Memphis Street Academy Chart | | 0.9 mi | Richmond |
| Northwood Academy Charter S | | 3.3 mi | Frankford |
| Pan American Academy Charter | | 1.2 mi | Kensington |
| People for People Charter Scho | | 2 mi | Fairmount |
| Richard Allen Preparatory Chaf | | 6 mi | Grays Ferry |
| Tacony Academy Charter Eleme | | 6.9 mi | Rhawnhurst |
| Universal Alcorn Elementary Sc | | 4.8 mi | Grays Ferry |
| Universal Bluford Charter Scho | | 5.8 mi | Overbrook |
| Universal Creighton Charter Sc | | 4.1 mi | Lawncrest |
| Universal Daroff Charter School | K-8 | 5.7 mi | Haddington |
| Universal Institute Charter School | K-8 | 3.4 mi | South Philadelphia |
| Universal Vare Charter School | 5-8 | 4.9 mi | Grays Ferry |
| Wissahickon Charter School: Awbury Campus | K-8 | 5.7 mi | West Mount Airy |
| Wissahickon Charter School: Fernhill Campus | K-8 | 3.6 mi | Germantown |

Selected Schools

- Mastery Charter School: Francis D. Pastorius
- Wissahickon Charter School: Awbury Campus

See Your Schools on a Map

Application Progress

75%

Preference Information (Optional)

2020-2021 School Year Application: Page D

[Back](#) [Cancel](#) [Save & Next](#)

Some schools offer admissions preference for siblings of current students, as well as for children of staff, board members, alumni, or founders. Please enter any admissions preference information below.

All schools will review preference claims and determine their validity based on school policy. See the Support Panel for more information.

Please contact the school directly if you have any questions about their admissions preferences.

Alice Smith's Application

Has Sibling Attending: Select this if the applicant has a sibling who currently attends this school. You only need to list one attending sibling.

Student is Child of Staff/Board/Alum: Select this if this student is the child of a staff member, board member, alum or founder.

Mastery Charter School: Francis D. Pastorius

 Has Sibling Attending Student is Child of Staff/Board/Alum

Wissahickon Charter School: Awbury Campus

 Has Sibling Attending Student is Child of Staff/Board/Alum[Back](#) [Cancel](#) [Save & Next](#)

Section D:

You can enter preference information on this page if:

- (1) Your child has a sibling that already attends one of the school's you are applying for.
- (2) Your child is a child of a staff/board member or alum.

This page of the application is **not** required.

Application Progress

100%

[Back](#)[Cancel](#)[Submit Application](#)[Print](#)

Student Application Summary

Submit your application by clicking the yellow **Submit Application** button at the bottom of the page. Make sure to:

1. Review the information you provided.
2. Make any changes by going back to the corresponding page of the application.
3. Read and approve the certifications at the end of this page.
4. Submit!

Student & Parent/Guardian Information

| | |
|-----------------------|------------|
| Application ID | A-00039711 |
| Year Applying For | 2020-2021 |
| Student First Name | Alice |
| Student Middle Name | |
| Student Last Name | Smith |
| Student Suffix | |
| Student Date of Birth | 9/7/2010 |
| Student Gender | Female |

Summary page: Make sure to verify all application info before submitting. If anything changes (e.g. your address), you should log back in to edit your application if it is before the deadline or a post-deadline or current year application. Incorrect information can void your application.

Preference Information (Optional)

Attending Siblings

This student has no attending siblings

Student is a child of staff

This student is not the child of a staff or board member

Certifications

Please read each of the statements below and check the box to certify that you understand each statement. If you have questions, please call 1 (800) 891-3999.

- All the information provided in this application is true and correct, including my child(ren)'s address. I understand that providing inaccurate information can void my application.
- I understand that this application only enters my child(ren) into the lottery for the schools I selected, if applicable. The application does not mean that my child has been selected for an open seat. I further understand that if I submit an application after the application deadline has passed or for the current school year, my child(ren) will be placed on the charter school's waitlist and I will only be contacted by the charter school if a seat becomes available for enrollment in accordance with its approved admissions and enrollment policies. The submission of an application after the application deadline has passed or for the current school year does not make me eligible for entry into a charter school's lottery.
- I understand that the school(s) to which I applied will contact me with the results of my child's application and any other information, including the enrollment procedure if my child is selected in that charter school's lottery.
- I understand that this application cannot be used to apply to any non-participating charter schools or School District of Philadelphia schools, which run a separate enrollment process.

[Back](#) [Cancel](#) [Submit Application](#)

You must check all the certifications to agree to them in order to submit your application using the gold “Submit Application” button.

Andy Dwyer
Date Of Birth: 9/13/2005

Application for September 2023

| | |
|--------|---|
| Status | Submitted |
| Action | Edit September 2024 Application |
| | View Summary |

Application for Current School Year

| | |
|--------|--|
| Status | Not Started |
| Action | Apply for Current Year |



Once an application is submitted, you can return to edit your application by clicking the **“Edit September 2024 Application”** button on the homepage if it is before the deadline.

You can also click **“View Summary”** to see a complete summary of their submitted application.

Common Parent Portal Issues and Questions



Common Application Issues

| | |
|--|--|
| <p>I forgot my username/ password.</p> | <ul style="list-style-type: none">- Your username must be an email address if they applied online or provided one to helpline. You can email a new password to yourself using the “Forgot Password” link on the login page.- Passwords must be 8 characters with at least one letter and one number.- If the user doesn’t know or have access to their email address, help them complete an application over the phone |
| <p>I can’t apply to any schools.</p> | <ul style="list-style-type: none">- Check that the student’s date of birth and address are correct.- Students must be at least 5 years old by September 1 of the school year they are applying for to apply for Kindergarten.- One caveat to this is that Keystone Academy Charter School will accept Kindergarten applicants who will be 5 years old by October 1. |
| <p>I can’t apply to the school I want</p> | <ul style="list-style-type: none">- Check to see that the Grade Applying is correct and that the school actually serves that grade.- Check to see that the school is an Apply Philly Charter participating school |
| <p>I’m getting an error message.</p> | <ul style="list-style-type: none">- Check that all the boxes with a red bar next to them are filled in.- If it’s a different error message, ask them to read you the text. |
| <p>I received a message that i’m out of catchment for the school i’m trying to apply to.</p> | <ul style="list-style-type: none">- It is a renaissance or neighborhood school and you do not live within the school’s boundary.- You’re welcome to apply, but you should also choose a backup option.- Visit GreatPhillySchools.org to learn about other schools. |

How do schools decide which students get in?

- There are two ways:
 - First come, first serve (Renaissance schools)
 - Lottery (most schools have a lottery)
- Families that want more information on a school's admissions policy can:
 - Look at their profile on greatphillyschools.org
 - Visit the school's website
 - Call the school directly



Questions? Contact Apply Philly Charter

- email apc@applyphillycharter.org
- Call the Helpline at 1-800-891-3999



Thank You

